GLOSSARY

Appropriate Behaviour - acting in a way that is understanding and respectful of College ICT expectations and guidelines as documented.

Authorised - have permission or approval.

Back up - make a copy of your files from which a restore could be made if the original files are lost.

Black List – a list that contains the names of apps that are not to be installed on the iPad.

Breach - breaking or failing to observe a rule or code of conduct.

College domain email - @stpats.vic.edu.au

Compliant - to agree with or obey rules.

Derogatory - unkind, disparaging, belittling, offensive or disrespectful comment.

Devices is inclusive of but not limited to PCs, laptops, tablets storage equipment (e.g. USB or memory sticks), CDs, DVDs, multimedia players (e.g. iPods), cameras, mobile phones, gaming consoles, and any other technologies that perform similar functions.

Ethical - being in accordance with the rules or standards for right conduct or practice.

Format shifting - the conversion of media files from one format into another. E.g., converting a flash file (.flv) into a mpeg file.

ICT is inclusive of the school's network cabling and all data and **devices** (outlined in definition above) attached to the network or stand alone. ICT also includes personal or non-school **devices** used on school premises.

Inappropriate refers to any malicious software, illegal material, or communication involving sex, racism, cruelty, or violence transmitted or stored which may have a negative effect on others or is incompatible with the school values.

Jail Break - this is the process of removing the limitations imposed by Apple on the iPad.

Login/**Login Account** - a means of accessing the school's network using a College allocated username and password.

Personal Information is information including but not limited to name, address, email address, phone numbers, and photos.

Plagiarise - taking someone else's work or ideas and passing them off as your own.

Mute - deaden or muffle the sound of the device.

School Security Systems - systems implemented to protect the school's ICT and users from viruses, (e.g. Firewall, Antivirus).

Social networking - an online service platform that facilitates the building of social networks or relations. EG-Facebook, Twitter, Google+, Formspring, Snapchat and others.

Subversive - disruptive, troublemaking, inflammatory.

Tether - use (a smartphone) in order to connect a computer or other device to the Internet.

VPN - Virtual Private Network.